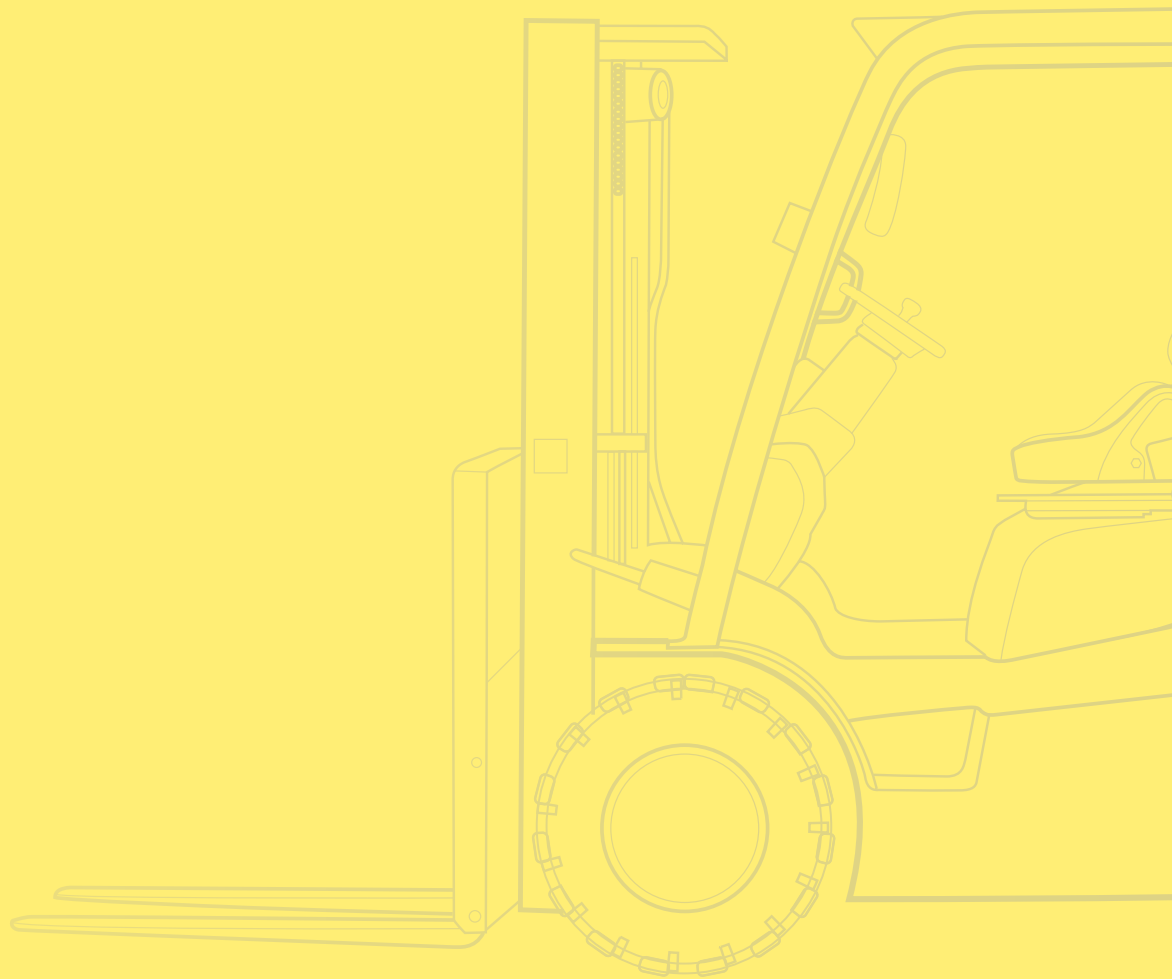


Hire Equipment Policies

FAIR WEAR AND TEAR POLICY
BATTERY AND CHARGER POLICY



1. Wear & Tear Policy

1.1 Definition of Hirer Wear & Tear on Hire Agreements

In order to avoid any misunderstandings in long term Hire Agreements between our hirers and Adaptalift Hyster, we have documented what is and is not covered by Fair Wear & Tear. On delivery to the site of each unit of equipment, a condition report is completed and signed off by a hirer representative. The hirer retains one copy and Adaptalift Hyster retains the other copy and attaches it to the contract papers.

1.2 What is covered by the Contract

Lights

- Light bulbs only (where Adaptalift Hyster has installed the Lights)

Scheduled maintenance

- Scheduled service and maintenance required to keep the equipment in good working order to be carried out between 7:30 a.m. and 5:00 p.m. Monday to Friday. Other arrangements may be negotiated with the hirer as per the Hire Agreement

Hydraulics

- Wear on the exterior of hoses is acceptable as long as braiding is intact

Onboard Monitoring Systems

- Software upgrades
- Refreshing of settings due to normal usage

1.3 What is not covered by the Contract

General



- Water levels in the cooling system and battery
- Oil levels in the engine (Adaptalift Hyster is to be notified if levels are near or below the low mark on the dip stick)
- In dusty environments, it is the hirer's responsibility to clean the radiator externally to prevent overheating by compressed air or physical removal of the build up. Radiator removal and cleaning/re-coring if this is not carried out will be at the hirer's expense
- Damage to radiators and/or fan blades as a result of impact with an object will be at the hirer's expense
- Damage caused by poor housekeeping to rotating components by plastic or strapping etc

Hire Equipment Policies

Fair Wear And Tear Policy

Tyres & Rims



- Tyres are not covered by the Fair Wear and Tear Policy
- Damage to rims as a result of impact, overloading or dropping rear end on ground resulting in the need for replacement or repairs will not be covered.

Load Wheels and Castors



- Load wheels & castors are not covered as they are not a wear component.

Lights



- Impact damage to light guards, mirrors, lenses and light assemblies resulting in the need for repair or replacement will be at hirer's cost
- Fitting of additional lights or warning devices or other accessories after delivery will be at the hirer's expense or as negotiated with AALH

Load guards



- Bent load guards will not be covered where the guard is visibly distorted. Straightening, repair or replacement will be at the hirer's expense.

Overhead guard



- Repairs to bent or distorted upright legs and/or overhead frame due to impact will be at hirer's expense

Hire Equipment Policies

Fair Wear And Tear Policy

Chassis

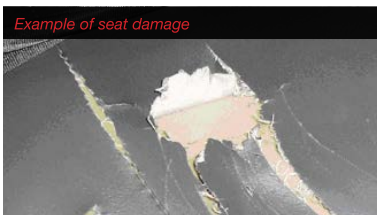


- Dents to the engine cover or forklift side tanks severe enough to require refabrication

Load rating plates

- Removal or disfiguring of load rating plates resulting in obliteration of the information inscribed in the plate
- At the time of dispatch the rating plate is correct for the configuration of the unit. Unauthorised fitting of any attachment even on a temporary basis after delivery must be approved by Adaptalift Hyster as per OH&S safety requirements. A new rating plate will need to be issued and fitted at additional cost.

Upholstery



- Recovering of seats as a result of lacerations of the seat coverings

Hydraulics

- Hydraulic hose fittings damaged as a result of impact e.g. side shift cylinder fittings
- Hydraulic hose reels, showing signs of impact to the outer covers
- Hose reel hoses needing replacement due to catching on racking or damage as a result of damage to the hose reel
- Damage to hydraulic cylinders, dents or bent piston rods will not be covered

Gas



- Gas bottle brackets bent, missing or distorted beyond repair
- Gas supply hoses or fittings showing obvious signs of abuse i.e. damaged gas supply hoses or crushed gas bottle couplings.

Fork tines



- Missing or damaged inoperative locking pins will be regarded as hirer damage
- Fork tines are not a “wear” component and any that are worn below the legal wear limit at the heels and tips due to dragging them along the ground will be regarded as hirer damage.
- Tines will not be adjusted by chain length to clear the ground. They must be able to rest on the ground for OH&S reasons.
- Forks that are bent (one or both) due to uneven lifting of loads will also not be covered.
- Bent or misaligned tine bars replacement will be at the hirer’s expense

Hire Equipment Policies

Fair Wear And Tear Policy

Lift Chains



- Lift chains that are stretched or broken as a result of operation within uneven surfaces or lifting loads of a greater capacity that designed for the unit will be regarded as hirer damage.
- Lift chains that are stretched, broken or damaged as a result of impact will be regarded as hirer damage.

On-board Monitoring Systems

- Any damage as a result of abuse or misuse will be at the hirer's expense
- Adjustments to alter settings or recalibration will be at the hirer's expense
- Additional programming, tags, FOBs or other alterations will be at the hirer's expense

Attachments

- Any damage to the attachment will be at the hirer's expense
- Any attachment requiring recalibration will be at the hirer's expense, e.g. weight gauges
- Any damage to the forklift as a result of fitting and operating of non-approved attachments or using the unit outside of its designed operating range or function will not be covered.

Hirer related repairs

- NOTE: At all times it will be at Adaptalift Hyster's discretion to repair or replace parts in relation to hirer damage. If the repairs are not of an urgent nature, timing of the repairs will be negotiated to suit both Adaptalift Hyster and the hirer. Repairs would expect to be carried out within 14 working days depending on parts availability. All hirer related repairs will be quoted first. Damage repairs require an authorised purchase order number prior to repair work commencing.

Wear and Tear Policy Agreement

I have read, understood and agreed to this Fair Wear and Tear Policy.

Company Name _____ Site _____

Hirer Signature _____ Date _____

Please Print Name _____

AAL Hyster Signature _____ Date _____

Please Print Name _____

2. Battery and Charger Policy

2.1 Hirer's Responsibilities

Traction batteries have an expected operating life of five or more years and as such are expected to last at least a full five years. Failure before this period will be dealt with under warranty unless the battery has been neglected or abused by the hirer and is deemed to be so by the battery manufacturer. If any warranty claim is denied, the full replacement cost of the battery will be passed onto the hirer.

As you are effectively buying a fuel supply five years in advance when your company accepts a Hire Agreement with Adaptalift Hyster, you accept the responsibility of the day to day maintenance of the traction battery and charging system unless other arrangements have been agreed upon.

Incorrect battery maintenance and usage will also cause failures in electrical componentry such as electronic modules, logic cards, drive and hydraulic motors due to overheating. Failures of this nature will be classed as damage and charged to the hirer.

2.2 Battery Charging Overview

- The battery must receive a full continuous eight-hour charge following the completion of its discharge cycle.
- This must be followed immediately by a cooling down period of at least four hours.
- The electrolyte levels must be maintained at the correct specification.
- Random (opportunity) charging will cause serious damage and therefore must be avoided.
- Operating the forklift with extreme levels of discharge will damage not only the battery but sensitive electronic componentry such as very expensive logic control cards.
- Refer to manufacturers' log book for full procedure

2.3 Adaptalift Hyster's Obligations

- Demonstrate and supply written instructions on how to charge and maintain traction batteries when each unit is delivered to the hirers' site.
- Advise on the safe location, care and correct operation of the charger.
- Run additional battery training sessions or advice at any time during the Hire Agreement.
- Offer a battery maintenance service Hire Agreement to the hirer if the hirer wants to detach themselves from the responsibility of maintaining the batteries.

2.4 Hirer's Obligations

- If, due to any change in operation, the forklifts are used in excess of the contracted Agreement, Adaptalift Hyster must be notified as soon as possible. A review will be required to determine whether a second battery, upgrading of the charger or additional equipment may be required. If Adaptalift Hyster is not notified, premature battery failure and additional costs will be passed onto the hirer.
- Battery maintenance must comply with all safety precautions as per manufacturers' procedures in log book.
- To maintain the battery water levels at the correct levels as outlined in the instructions supplied.
- To fill the batteries with clean water only after charging has been completed.
- To place the unit on charge when the discharge indicator indicates it is time to do so.
- To maintain a battery log indicating the specific gravity (Log book supplied by Adaptalift Hyster).
- Not to opportunity charge (top up charging) over lunch time for example as the life of the battery is considerably reduced.

Damaged battery cables and/or plugs will be regarded as hirer damage as per the Fair Wear and Tear policy document.

In relation to the charger, damage to the charger leads, plugs amp meter, external switches and panels is the hirer's responsibility. Adaptalift Hyster's maintenance responsibility is only from the A.C. supply socket.

Battery and Charger Policy Agreement

I have read, understood and agreed to this Battery and Charger Policy.

Company Name _____ Site _____

Hirer Signature _____ Date _____

Please Print Name _____

AAL Hyster Signature _____ Date _____

Please Print Name _____